

City of Schertz
Planning & Community Development
Residential Interior Remodel Permit Requirements

A building permit is required for a residential interior remodel to ensure that your construction is structurally sound and safe. The following information was compiled to assist residents who wish to remodel. This includes all alterations to a structure including, but not limited to, moving existing walls, erecting new walls, modifications to plumbing, gas, electrical or mechanical systems.

Permit Submittal Requirements:

- Floor plan of existing and proposed construction area(s).
- A plan/drawing that shows full framing details, insulation, doors, windows, electrical, plumbing, gas and mechanical, as applicable to proposed scope of work.
- Should the residence be in a floodplain, a copy of cost of construction (materials and labor) is required.

Permit Fees:

- See [Permit Fee Schedule](#)

Inspections Required:

- Building Final

Inspections Required, if applicable:

- Foundation/Flatwork (Pre-Pour)
- Electrical Rough
- Electrical Final
- Mechanical Rough
- Plumbing Rough
- Plumbing Top Out
- Plumbing Gas Rough/Test
- Framing
- Insulation
- Felt
- Plumbing Final
- Plumbing Gas Final/Test
- Mechanical Final

To request an inspection, please visit Schertz.com > How do I > Submit > Request an Inspection > then '[please request an inspection here](#)' – this takes you to our **City of Schertz Web Portal**. Or go directly to our [City of Schertz Web Portal](#) and Sign in > My Items > My Building Permit Applications.

Inspection requests received by 6:00 a.m. will be inspected the same business day. Any request received after 6:00 a.m. will be performed the next business day.

If you have any questions regarding these requirements, please contact the Inspections Division at 210-619-1750, from 8:00 a.m. to 5:00 p.m. Monday through Friday.